

## Prospector Document Delivery Minutes

### May 15, 2017 Colorado Alliance

Attendance in the room: Rose Nelson-Alliance, David Britt-ALD, Amy Pfeiffer-Douglas County Library, Michelle Kyner-DU, Patricia Andersen-CO School of Mines and Pat Stockbridge-JCPL.

26 Phone in attendees representing Douglas County, University of Denver, Tutt Library, UC Boulder, Flatirons, Aurora Public, Marmot and others.

1. Announcements:
  - Jennifer Hoffman volunteered to serve as the committee chair and Patricia Andersen will be the minute taker.
  - Rose reviewed the statistics Prospector has 23,103,776 total bib records, 13 million master records and 28 million item records.
  - Rocky Mountain IUG workshop – July 28, at Lafayette Public Library
  - d) New Libraries joining Prospector, Loveland will be part of Flatirons Library Consortium by July, Douglas County in late June, and High Plains later in the year or possibly early 2018.
2. FLC update
  - Beth G gave an update on Flatirons Library Consortium which includes Boulder, Broomfield, Louisville, Longmont, Lafayette and Loveland Public Libraries. The consortium is cost sharing software and services using Sierra.
  - FLC staff and servers have moved out of Boulder and the servers have been moved to Grand Junction. FLC is partnering with Marmot.
  - FLC is looking at own courier this may help with high demand on FLC
  - There are no plans to add more members as this was a difficult transition.
  - They continue to streamline policies and procedures.
  - Longmont requests have gone up as they have a large unique collection
3. Marmot Update
  - Pausing full member growth
  - Optimize load tables to prevent duplications
  - Improve reports
  - SQL holds on patron accounts
  - There is new hold architecture in Sierra 3.2 to address needless transits in Marmot
  - For items without paperwork and errors in scanning, SQL query run against their system looking for Prospector items.
4. Prospector reintegration reports
  - DU using Resource Sharing in Alma, can't see which are Prospector items
  - Problems with messages to patron regarding Prospector loans.
  - When off Prospector encouraged patrons to use ILL and Public Libraries but unsure about how soon they would rejoin Prospector, soft roll out in January\records were recontributed to Prospector

- The DCB server is used to send messages to Alma, lending request are generated and paging slips
  - DU receives book requests through Alma and also prints notices, checks items out and in through Alma.
  - Request sharing one default pick up location have to be manually changed in Alma if it's for another pickup location.
  - At the time of the meeting, only some of DPLs holdings had been contributed to Prospector due to some technical limitations with III. Since then, all of DPLs items have been contributed to Prospector.
  - CSU is in the process of reintegrating into Prospector. Still need to configure NCIP on the DCB and contribute bib/item and patron records.
5. INN-Reach developments/Possible New Libraries
- Innreach v3.2 after 2018 and beyond patrons can see reading history, better analytics
  - No final word on Pikes Peak Library joining Prospector
6. Other Discussion
- Question about charging own patrons for prospector lost items. \$40.00 is a typical charge, but up to individual libraries.
  - Discussion about adhesive labels on Prospector loans. DPL will stop using these.
  - Libraries talked about their policies, question raised about Prospector Best Practices update and make all libraries aware of these. Subcommittees will work on paging slip templates and updating the Prospector best practices document.
  - Rose asked what was missing from the site and got some ideas of what to add. Information about loan periods and training materials.
7. Prospector and RFID- self-service issues, security gates, and ISOs being used
- Dustin at Aurora PL about RFID tags, how to get all models working so that all RFIDs will scan. Jimmy suggested this should be worked out with the vendor.
8. Paging slip issues

Crystal from Poudre River PLD

- Paging slip issues on incoming items
- Courier slip and paging slip stapled together
- Receipt style notices missing or destroyed
- Bundling too many and big & small together
- Paper work inside
- Mobius remove green bands
- Missing paging slips

9. Solutions to paging slip issues
- Contact libraries individually

- Print templates - suggested subgroup to work on this

#### 10. Other Issues

- Sorting problems, looking each item up-this may have to do with how information is displayed on paging slips. A subcommittee will look into paging slip templates.
- Suggested a subcommittee to investigate

#### 11. Reconciliation Process

- David working on master search list. Going out soon.

#### 12. Courier

- Pat Stockbridge - Jeffco delays with Mobius weeks or month
- Items not getting back to Lending Library
- Feb/March lots of items not delivered
- Within Colorado & Wyoming deliveries taking longer time, further out few more days
- FLC things improving last month
- Best submit tickets to CLic
- Bins – out of bins big issue

12:00pm close of meeting

Next meeting July 19.

Minutes prepared by Patricia Andersen