

**Minute Taker:** Wendy Shortridge, Colorado School of Mines

Brice Austin-CU-Boulder; Evelyn Jamerino-Auraria; Phillip Challis-Aurora PL; Doug Flint-Auraria; Gayle Gunderson-Colorado Christian University; Mike McEvers-Colorado College; Carla Myers-UCCS; Rose Nelson, Alliance; Franca Rosen-JCPL; Wendy Shortridge-Colorado School of Mines; Chris Steele-Regis; Pat Stockbridge-JCPL; Sarah Vaughn-UNC; Brian Wenger-Regis; Amy Zimmer-Colorado State Publications

**Attended by Phone:** Becky Cramer-CMC; Laurie Gomez-Mesa County PLD; Sandy Hudock-CSU, Pueblo; Mary Katherine Katzer-Marmot Library Network; Cristi MacWaters-CSU; Nancy Osbahr-Poudre River PLD; Jan Tankersley-Ft Lewis; Emily Tormey-DU, Penrose; Tiffanie Wick-Western State College

1. Introductions made around the table and via conference call.
2. The minutes were approved from May 18, 2011.
3. Announcements (Rose)
  - a) George Machovec, Alliance not in attendance today due to meetings.
  - b) In August, the lending/borrowing load balancing table was adjusted to put Marmot libraries on the bottom. Regional groups for libraries were also created to facilitate keeping Marmot requests within the Marmot region if possible.
  - c) Rose and George are analyzing data as to why Marmot to Marmot loans are affecting holds statistics.
  - d) There are no quarterly database statistics available for October, only through July.
4. Update on DPL/DCB
  - b) III has removed 75% of DPL records from Prospector.
  - c) DCB server in Alliance Office. The system administrator is working on that.
  - d) Working with DPL on NCIP testing.
  - e) No set date for DPL to come back online in Prospector.
5. Discussion about new recommendations for upcoming budget year
  - a) From Directors Annual Meeting: budget will remain the same
  - b) Alliance Digital Repository (ADR) will harvest open access records
    - 1) Long term goal to make accessible in Encore

**6. Analysis of Marmot integration**

- a) Salida Regional Library joining Marmot in early February

**7. Print Templates and Prospector Paging Slips**

- a) current release – 1 page paging slips
- b) Mesa County created 3 to a page paging slip. Examples were distributed.
- c) Users want multiple slips per page
- e) Discussion followed on combining paging slip with courier slip. CSU and Regis rejected this idea due to possible destruction of slip by the courier.

**8. Enhancement Requests for INN-Reach or Encore (Rose)**

- a) Submit deadline for enhancement requests is December 16.
- b) Requests are sent to appropriate experts in functional review groups.
- c) Duplicate requests are combined.
- d) Triple III determines # of enhancements per review group.
- e) Enhancements are rolled over from previous year.
- f) The final review and enhancement selection process begins March 5, 2012 and ends on March 30, 2012.
- g) Suggestion for enhancements:
  - 1) Better way to display URL in Encore in online master record-enables to see which libraries can use the URL
  - 2) Transfer searches easily between Encore and Classic modes

**9. WorldCat search option (Rose)**

- a) WorldCat search option available in Encore.
- b) WorldCat option to right of screen. Click on the WorldCat button in the top right hand corner of the screen under the “Other Resources” section. The search will then be re-executed in WorldCat.
- c) WorldCat is available in Classic mode by selecting the “Find Other Resources” button.

**10. Mobile usage numbers after the launch of our mobile website (Rose)**

a) Prospector mobile interface launched July 28, 2011

b) 237 page views of which 188 were unique

c) Limited functionality on mobile interface

d) I-PAD had the most traffic to Prospector, Blackberry the least

**11. Proposal to increase number of holds & checkouts possible in Prospector (Sarah)**

a) Currently set at 40, proposed increase to 100, holds combined local & Prospector

b) Discussion followed pros vs. cons on proposed increase to 100.

c) Jeffco PL doing 200,000 more requests due to DPL's non-participation in Prospector.

d) Consensus was to increase holds to 70 and monitor situation.

**12. Creation of a Prospector FAQ (Rose)**

a) Too introductory now, needs specificity.

b) Arapahoe PLD had a Prospector Guide created.

c) Subcommittee needed to put FAQ on website

d) Contact Rose if interested in creating Prospector FAQ subcommittee

**13. Best Practices**

a) Add Pascal courier code to #14.

b) Per Sarah, Best Practices are to be considered preferred practices. Understaffed libraries cannot always execute Best Practices.

c) #16, do not put in papers in book.

**14. Other**

a) Gail Yeo, Broomfield PL, reported items not showing up in INN Reach type from all libraries but holds produced correctly.

b) Poudre River PLD Main Branch will be closed for remodeling from approximately December 1, 2011 through January 9, 2012. There should be no interruption in Prospector service.

c) Evelyn Jamerino is retiring from the Auraria Library at the end of October. Doug Flint will be the point of contact for Prospector at this time.

d) Prospector libraries that are closed for Winter Break will be taken out of the Prospector system during that period.

e) The next Prospector Document Delivery Committee meeting is scheduled for February 15, 2012. Sarah Vaughn will be stepping down from chairman. Elections will be held then to elect a new chair and minute taker.